



Shooting Australia 2023 Domestic Event Delivery Handbook

Last Updated 21 November, 2022

Overview – Shooting Australia Domestic Event Series

Shooting Australia will endorse a number of domestic events during 2023 across the ISSF (and WSPS equivalent) disciplines. Shooting Australia will partner with event hosts to deliver these endorsed events.

2023 Shooting Australia Endorsed Event Series

The endorsed events will collectively be referred to as the **2023 Shooting Australia Endorsed Event Series**. The **2023 Shooting Australia Endorsed Event Series information** can be found [here](#).

What will the **2023 Shooting Australia Endorsed Event Series** be used for?

National Team Selection Series - Some events within the **2023 Shooting Australia Endorsed Event Series** will be identified as events to form part of the 2023 World Championships Senior (ISSF and WSPS, 2023 World Championships Junior (ISSF) and Oceania Championships National Team Selection Series'. These events will be specified in the 2023 World Championships (Junior and Senior, ISSF and WSPS) and Oceania Championships National Team Selection guidelines [here](#).

2024 National Squad Selection - Results achieved within the **2023 Shooting Australia Endorsed Event Series** may be considered to support the selection of an athlete to the 2024 National Squad. The National Squad Criteria can be found [here](#).

Average Performance Score (APS) - An APS is used to determine whether an Athlete has reached or exceeded the Minimum Performance Standard (MPS) for the purposes of National Team selection to international competition(s). The **2023 Shooting Australia Endorsed Event Series** is an opportunity for Athletes to record a performance score that will go towards their Average Performance Score. [More information can be found here](#).

Officials and Volunteers - An opportunity for ISSF Licensed Officials to remain active in Officiating at ISSF events to compensate for the possible non-attendance in an official capacity at international events held outside of Australia.

The Endorsed Event Series is also an opportunity for Volunteers and Officials to become active in Officiating at ISSF. More information can be found [here](#).

How does an event receive Shooting Australia endorsement?

Shooting Australia provides an opportunity for Event Hosts to submit an Expression of Interest to have their event endorsed and form part of the **Shooting Australia Endorsed Event Series**. All endorsed events must meet the minimum requirements for endorsed event delivery.

Once a list of potential events has been collated, the Shooting Australia Events Team will work closely with the High-Performance Team to determine:

- What events are scheduled in the calendar year including State Titles, Grand Prix's, National Championships and other major domestic events?
- How many events will be required in the calendar year to give the Athletes sufficient domestic performance and competition opportunities?
- What National Teams will need to be selected and how many events will be required to form part of the National Team selection process?
- Will any additional events be required in the calendar year, outside of those already scheduled?

Following this process, Shooting Australia then works with Member Organisations and the High-Performance Committee to ensure the **Shooting Australia Endorsed Event Series** calendar is well balanced and meets all stakeholders needs.

National Events

National Events that are delivered by the Member Organisations will receive automatic endorsement, provided they meet minimum standards. These National events include:

- Target Rifle Australia (TRA) ISSF Nationals
- Pistol Australia (PA) ISSF Nationals
- Australian Clay Target Association (ACTA) ISSF Nationals

Minimum Requirements for Endorsed Events

Overall Event Delivery

It is imperative that all events delivered as part of the **2023 Shooting Australia Endorsed Event Series** are delivered as fair and equitable.

Event Tiers

Events within the **2023 Shooting Australia Endorsed Event Series** will be categorised as either Tier 1 or Tier 2. The Tier of event will be relative to the overall event delivery requirements and standards.

Tier 1: Endorsed Events – Selection

Pinnacle endorsed events delivered by event hosts that will be used to provide a selection opportunity for the 2023 World Championships (Junior and Senior) and Oceania Championships National Teams.

Tier 2: Endorsed Events – Performance

Endorsed events to provide opportunities for Athletes to record a performance score to go towards their APS as well as competition opportunities for the purposes of developing athletes in National Squads. These events will **not** form part of any National Team selection series' but may be considered for the selection of Athletes to a 2024 National Squad.

Minimum Event Delivery Requirements

Tier 1

Pistol	Rifle	Shotgun
<ul style="list-style-type: none"> ISSF accredited TD Electronic Targets Must include full program of Pistol events Separate Mens and Womens finals 	<ul style="list-style-type: none"> ISSF accredited TD Electronic Targets Must include full program of Rifle events Separate Mens and Womens finals 	<ul style="list-style-type: none"> ISSF accredited TD Minimum 2 Trap Layouts Minimum 1 Skeet Layout Flash targets to be thrown in finals by mutual agreement Must include Trap and Skeet events Separate Mens and Womens finals for Trap and Skeet MyClubsMyScores to be used 125 target + finals Competition for each event run over 2 days (day one 75 target qualifying, day two 50 target qualifying plus final)

Tier 2

Pistol	Rifle	Shotgun
<ul style="list-style-type: none"> • Shooting Australia nominated representative and/or Club/range nominated representative (ISSF proficient) to oversee competition and ratify a fair and true competition • Paper targets permitted • Maximum two day (Saturday and Sunday) competition preferred unless otherwise agreed • Shooting Australia to endorse final program and/or work through the program planning process with the event host. • Finals format to be mutually agreed upon and to be finalised before the commencement of competition • Consideration given to online competition participation 	<ul style="list-style-type: none"> • Shooting Australia nominated representative and/or Club/range nominated representative (ISSF proficient) to oversee competition and ratify a fair and true competition • Paper targets permitted • Maximum two day (Saturday and Sunday) competition preferred unless otherwise agreed • Shooting Australia to endorse final program and/or work through the program planning process with the event host. • Finals format to be mutually agreed upon and to be finalised before the commencement of competition • Consideration given to online competition participation 	<ul style="list-style-type: none"> • A Shooting Australia nominated representative and/or Club/range nominated representative (ISSF proficient) to oversee competition and ratify a fair and true competition • Minimum 1 Trap Layout • Minimum 1 Skeet Layout • Can include Trap and/or Skeet events • Open finals recommended (Hosts can run 'off the gun' prizes from qualifying scores as deemed suitable e.g., Grades, Ladies, Juniors, Veterans) • 125 target + finals • Competition over 2 days • MyClubsMyScores to be used • Shooting Australia to endorse final program and/or work through the program planning process with the event host.

Range Requirements

It is important that the ranges used to deliver the **Shooting Australia Endorsed Event Series** are ranges that can facilitate competitions to ISSF standards. There may also be the ability for ranges to further develop their facilities to reach these standards by using the official Shooting Australia event endorsement to assist the process.

Program of Events

The individual events that each endorsed event program should include is as follows:

RIFLE	PISTOL	SHOTGUN
10m Air Rifle 50m Rifle 3 Position 10m Air Rifle Prone* 50m Rifle Prone	10m Air Pistol 25m Sport Pistol 25m Rapid Fire Pistol 50m Pistol	Trap Skeet

* WSPS event only and only open to WSPS athletes

It may also be necessary for additional WSPS events to be scheduled and Shooting Australia will work closely with the Event Hosts to accommodate these events where possible.

Mixed Teams events are optional and should be considered by the event hosts should the events fit within the competition schedule.

Inclusivity

Any Able-Bodied Athlete or Para Athlete who competes in ISSF or WSPS disciplines is able to compete in any event within the **2023 Shooting Australia Endorsed Event Series** and may compete in events that are most similar to the WSPS equivalent (e.g. Male WSPS Pistol Athletes to compete in Women's 25m Pistol).

These endorsed events offer Athletes an inclusive and unique opportunity to participate in a national domestic series of ISSF (and WSPS equivalent) events. The aim is to increase the opportunities for Athletes to participate in high quality domestic competitions. These opportunities can mean differing things for different Athletes including a training platform for National Team Members or a pathway into ISSF (and WSPS equivalent) competitions for those Athletes who are from a non ISSF target shooting sport discipline.

Rules and Officiating

ISSF and WSPS Rules

All Athletes will be expected to adhere to the ISSF competition rules.

[The ISSF Rules and Regulations \(last updated September 2020\) can be found here.](#)

Para Athletes will be required to adhere to both the ISSF and applicable WSPS rules. It is expected that Event Hosts will work with Shooting Australia to ensure WSPS rules are integrated into events where required (e.g. set up time differences)

[The World Shooting Para Sports rules can be found here.](#)

Should there be any changes to ISSF and/or WSPS competition rules throughout the **2023 Shooting Australia Endorsed Event Series**, these will be communicated to the Event Hosts and the Community and a joint decision will be made as to which components will be implemented across domestic competition.

National Association Rules

It is also appropriate for the Athletes attending endorsed events to ensure compliance with the National Association rules to which the discipline applies.

[The Pistol Australia rules can be found here.](#)

[The Target Rifle Australia rules can be found here.](#)

[The Australian Clay Target Association rules can be found here.](#)

Officials and Volunteers

It is the responsibility of the Event Host to engage Officials and Volunteers as may be required to run the event. Shooting Australia may from time to time, engage Officials to assist with an event in the instance where the event host is unable to. Shooting Australia may engage a Technical Delegate (TD), Chief Range Officer (CRO) and/or Referee/s to assist the Event Host.

In the event Shooting Australia does engage an Official/s, they will be required to familiarise themselves with the Shooting Australia Policies and Procedures Handbook for Officials and Volunteers which can be found on the [Shooting Australia website here.](#)

Although there is no expectation for all Officials/Volunteers to hold an ISSF Accreditation (Judge A, Judge B, Referee), it is preferred that at least the appointed Technical Delegate for a Tier 1 event holds such.

Equipment Control

It is the preference of Shooting Australia that equipment control is carried out as part of the Pre-Event Training process in at least the Tier 1 events. This assists both Athletes and Officials/Volunteers in familiarising and educating themselves with the process followed during international events.

Cartridge Control (Shotgun Events)

During a shotgun event, it will be at the discretion of the Technical Delegate (TD) as to whether random ammunition checks will be conducted during qualifying rounds. Although Shooting Australia does not deem this mandatory, ammunition checks should be performed during the athlete report and cartridge control process prior to the commencement of shotgun finals. Again, this assists both Athletes and Officials/Volunteers in familiarising and educating themselves with the process followed during international events.

Shooting Australia will provide, where possible, the equipment required to perform ammunition checks including the scales.

Results

Shooting Australia asks that all event results are provided at the conclusion of an event and in a timely manner. This will enable media releases to be written, website result updates and the timely updating of National Team selection leader boards, and APS information.

[Results will be available on the Shooting Australia website here.](#)

[Leader boards will be available on the Shooting Australia website here.](#)

Rifle and Pistol Results

Although the preference is for a raw csv file to be provided to Shooting Australia as extracted from SIUS or Meyton, we understand that at times this may not be possible. As an alternative, a PDF of both qualifying and finals results would be acceptable.

Shotgun

MyClubsMyScores is the recommended scoring platform to be used for all endorsed Shotgun events. The preference is for these events to be run through the Shooting Australia login. In the event this is not seen to be appropriate, the Event Host is to either provide Shooting Australia with temporary access to their login to extract the results or alternatively provide a csv file in Shooting Australia's preferred format.

Event Administration

Entry Fees

The event host will have responsibility for setting an appropriate competition entry fee and the collection of the competition entry fee in accordance with the competition entry process.

Shooting Australia will not be involved in this process and will not be entitled to any portion of the entry fee.

Prizes

The event host will determine any prizes that may be awarded during a competition which may also include a medal, sash etc.

As part of the **2023 Shooting Australia Endorsed Event Series**, Shooting Australia gives precedence to 1st, 2nd and 3rd overall placegetters in all events. The event host may also choose to award other prize categories such as grades, Juniors, Veterans and Para (WSPS).

Shooting Australia, at the request of the event host, can provide competition certificates where required.

Athlete Bibs

It is the preference that all Athletes wear Athlete Bibs when competing. This assists with the easy identification of Athletes during broadcast and media opportunities. The Athlete Bibs should clearly show the Athlete initial and Surname, the competition name, any Event Host logos and sponsors, and the Shooting Australia Endorsed Event logo. At the request of the Event Host, Shooting Australia can arrange the artwork for Athlete Bibs and the printing thereof upon the receipt of the final list of entries. A minimum of five days notice prior to the commencement of competition would be appreciated.

Competition Finals

It is Shooting Australia's preference that competition finals replicate an international competition final as closely as possible. This includes the presentation of Athletes, the playing of music and finals announcing. Due to music copyright, it may not be possible to play music when finals are being live broadcast and as such Shooting Australia has a copyright free Spotify playlist that you can access [here](#).

Medal Ceremonies

It is Shooting Australia's preference that medal ceremonies take place soon after the conclusion of the final to ensure Athletes are suitably presented (preferably still in their competition attire) for official photographs.

Sports Integrity

Shooting Australia endorsed events may be subject to random drug testing. All Athletes, Officials and Event Hosts must ensure they are up to date with their responsibilities as it

relates to Sports Integrity. There are a variety of e-learning resources available that can be accessed [here](#).

Shooting Australia will provide up to date information on the website as it relates to [Sports Integrity here](#).

Sponsorship and Commercial Opportunities

The Event Host may secure sponsorship for the event which may also contribute to the prize pool. Shooting Australia will not have any ownership over sponsorship arrangements that the event host may secure.

From time to time Shooting Australia may secure a commercial sponsorship arrangement for the benefit of the **2023 Shooting Australia Endorsed Event Series**. This may include sponsorship to assist with broadcast and equipment to assist with the delivery of events to the benefit of event hosts. Shooting Australia will notify event hosts of any such arrangements to ensure no conflict of interest.

Shooting Australia Support

Shooting Australia will provide the Event Host with support in the lead up to and during the event. Shooting Australia will work closely with the Event Hosts to ensure they have sufficient support where required to enable the delivery of the endorsed event to the highest possible standard.

Event Promotion

In an effort to encourage participation, Shooting Australia will assist in the promotion of the event on the Shooting Australia website and social media platforms in the lead up to the event including event information and event entry details.

Officials

Shooting Australia may provide an Official/s if the Event Host feels they are unable to adequately fill an officiating role. This may include the provision of a Technical Delegate, Chief Range Officer and/or Referee.

Shooting Australia will provide food and refreshments for the Officials and Volunteers at an endorsed event should the Event Host deem this appropriate. This will be offered to all Officials and Volunteers, even at an event where Shooting Australia was not required to provide any officiating ad/or administrative assistance.

Event Administration

Certificates – Shooting Australia will provide Certificates as required by the Event Host and in lieu of a medal or sash.

Athlete Bibs – Shooting Australia will provide Athlete Bibs (either the artwork or the printed Bibs) as required by the Event Host.

General Assistance – A member of the Shooting Australia Events Team may attend an endorsed event and can assist with range set up, recording of scores, running of results, announcing etc.

Photos and Social Media – The member of the Shooting Australia Events Team who attends the event will take photographs and capture Athlete interviews where possible. These can be provided to the Event Host if requested.

Throughout the event, Shooting Australia will report results on the Shooting Australia website and social media platforms plus a post-event wrap including the uploading of event photos and Athlete interviews.

Media

From time to time there may be a media presence at events to capture Athlete interviews and/or report on the event. This may be for print media in a local or national newspaper, or for TV. Shooting Australia may not always receive prior notice of an intended media presence and therefore it is always extremely important that Athletes present themselves in a professional manner.

Shooting Australia will coordinate any media activities during an event and will keep the Event Host informed.

Broadcast

Shooting Australia may live broadcast events via their social media platforms, or an alternative platform, from time to time. Shooting Australia will work with Event Hosts throughout the broadcast planning process. A member of the Shooting Australia Events Team will attend the event to coordinate the broadcast process.

Shooting Australia will have ownership of the live broadcast and can work with the Event Host to include material (logos, video packages, photos etc) that both parties agree to be being suitable. Shooting Australia will be responsible for any costs incurred for live broadcast.

If live broadcast is not scheduled, Shooting Australia may arrange for footage of the event to be captured for an event recap video. Again, Shooting Australia will work with the Event Host should any filming be scheduled. Shooting Australia will cover any costs associated with this filming.

Event Host Responsibility

Shooting Australia will not have ownership over the majority of endorsed events which means the delivery of the event to the highest possible standard ultimately lies with the Event Host i.e. National Association, State Association and/or Club.

The Event Host will work closely with the Shooting Australia events team pre-event to identify any areas or key components of the event delivery process that Shooting Australia may be required to assist with.

Event Promotion

The Event Host will promote the event on their website and social media platforms with acknowledgement given to the event being endorsed by Shooting Australia.

The Event Host may also share any content that Shooting Australia produces in the lead up to, during, or post the event.

Officials and Volunteers

The Event Host will take responsibility for the engagement of the necessary Officials and Volunteers required to adjudicate a fair and equitable competition.

In the event Shooting Australia is not required to do such, the Event Host will provide Officials and Volunteers with food and beverages.

Event Administration

Range Preparation – The Event Host will ensure the range is of a clean, safe, accessible and fully functional standard prior to the commencement of the event.

Equipment and Software – The Event Host will ensure all equipment and associated software and electronics is in good working order including electronic targets, software, traps, etc.

For shotgun events, the Event Host will ensure sufficient targets are available including flash targets for all individual event finals (flash targets not essential for Mixed Teams finals).

Sports Integrity

Event Hosts may be required to provide a suitable office room and bathroom facilities should Sports Integrity attend the event to undertake random drug testing of Athletes. If this is required, you will be notified by Shooting Australia, however minimal notice is anticipated.

Athlete Expectation

During competition, Athletes will be expected to present themselves in a manner which is respectful and compliant with any dress codes enforced by the relevant National Associations. For example, competing in beach wear (e.g. singlet and beach shoes) would not be considered appropriate.

During medal ceremonies, Athletes are again expected to present themselves in a respectful manner, being mindful that official photographs will be taken and may be used for social media and mainstream media publications.

Event Interruption and Risk Assessment

Shooting Australia will work closely with Event Hosts to monitor any forced regulations or situation that may impact an event going ahead. It is imperative that all Athletes, Officials, Volunteers, Spectators and Stakeholders have safe access to all ranges that the **2023 Shooting Australia Endorsed Event Series** events will be held.

An initial assessment of each event and its viability to proceed will be made 28 days prior to the commencement of the event in conjunction with the Event Host. Should any possible risks be identified or forced regulations that may impact the delivery of an event, a final decision on the viability of the event will be made no later than 7 days prior.

2023 Endorsed Event Series events will be treated differently depending on the event i.e. events that are run by Shooting Australia which Shooting Australia has the authority and responsibility for running will be treated differently to events that are current fixtures within another organisations calendar.

There may however be situations that arise outside of the Event Host and Shooting Australia's control following the decision which is made prior to an event. This means an event may still be cancelled with minimal notice.

Event interruption may include instances such as:

- COVID-19 enforced regulations
- Flooding

- Fire
- A range deemed unsafe to conduct the event

If an event is cancelled, there may be opportunities to pivot to an online competition format (Tier 2 only) or the postponement of an event to a later date (this more specifically relates to an event that is a current fixture of another organisation i.e. a State or National title)

COVID-19 Guidelines

Shooting Australia will work closely with the Event Host to ensure a COVID-Safe Plan is available as required. COVID-19 educational and reference material will also be accessible via the Shooting Australia website.

Shooting Australia will ensure personal hygiene products are available at each of the events including hand sanitiser and facemasks for those who wish to use such.

Shooting Australia will support any Covid safe requirements (including vaccination) that are enforced by an event host (Club, State or National Member Organisation) or local or state Government body. Shooting Australia will assist the event hosts with the communication of any Covid safe requirements (including vaccination) in the lead up to an event. It will be the responsibility of the event host to enforce any applicable Covid safe requirements (including vaccination) during the delivery of the event.

Shooting Australia has adopted a set of [COVID-19 Guidelines and recommendations for attending domestic endorsed events which can be found here.](#)

[A list of Frequently Asked Questions can also be found here.](#)

Event Attendee Responsibility

Athletes, Officials, Family, Spectators and Shooting Australia Staff must familiarise themselves with the event COVID-Safe plans as well as other event information when travelling to any of the endorsed domestic competitions. Each person attending an event must take the time to read, understand and comply with the COVID-safe procedures and general safety rules and regulations that may be implemented at the event.

In addition to COVID-Safe Plans, event attendees must familiarise themselves with any State specific restrictions, guidelines and recommendations of not only the resident State, but also the State being travelled to.



Further Information

[For all events information, please visit the Shooting Australia website here.](#)

Any questions can be forwarded to the Shooting Australia Event and Communication Manager via email to jane@shootingaustralia.org.