

## ENDORSED EVENT RISK ASSESSMENT FORM

This Risk Assessment Form is to be completed in accordance with the Shooting Australia [Endorsed Event Risk Assessment Policy](#)

### Event Details

Event Name (eg State Titles)	
Event Date/s (inc Pre Event Training)	
Event Host (eg State Association)	
Event Location (the range)	

**Contact Details** (person completing this form and preferably someone who will be on-site during the event)

Name	
Phone	
Email	

Will you be on site during the event? ALWAYS / PARTIALLY / NOT AT ALL

If only partially available, please provide details \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If NO, please provide alternative details

Name	
Phone	
Email	

### Event Host Confirmation

The Event Host confirms that they have read and understand the Shooting Australia Endorsed Event Risk Assessment Policy YES / NO

The Event Host believes that the range is in a safe and suitable condition to conduct the Event YES / NO

## Risk Assessment Principles

Through the Risk Assessment process and using the Risk Management Matrix (page 3), I can confirm on behalf of the Event Host that:

1. We have identified potential hazards associated with the Event YES / NO
2. We have evaluated the likelihood and severity of risks YES / NO
3. We have implemented control measures to eliminate or reduce risks YES / NO
4. We will monitor and review risks and risk controls throughout the Events YES / NO
5. We will provide clear and timely communication to Participants when required YES / NO

## Risk Assessment

Identified Risk	Potential Impact of Risk
Control Measures and Contingencies	Methods of Communicating the Risk and Measures

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Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

Shooting Australia Comments

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

**Risk Management Matrix**

		Impact →				
		Negligible	Minor	Moderate	Significant	Severe
Likelihood ↑	Very Likely	Low Med	Medium	Med Hi	High	High
	Likely	Low	Low Med	Medium	Med Hi	High
	Possible	Low	Low Med	Medium	Med Hi	Med Hi
	Unlikely	Low	Low Med	Low Med	Medium	Med Hi
	Very Unlikely	Low	Low	Low Med	Medium	Medium